

**MINUTES:** of the meeting of Surrey County Council's Local Committee (Reigate and Banstead) held at 14:00 on Monday 5 December 2011 at Reigate Town Hall.

**THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT THE 5 MARCH 2012 MEETING**

**Members Present – Surrey County Council**

Dr Zully Grant-Duff (Chairman)	Mrs Kay Hammond
Mrs Angela Fraser	Mr Nick Harrison
Mr Michael Gosling	Mr Peter Lambell
Dr Lynne Hack	Mrs Dorothy Ross-Tomlin

**Members Present – Reigate and Banstead Borough Council**

Cllr Mrs Natalie Bramhall	Cllr Dr Richard Olliver
Cllr Mark Brunt	Cllr Barbara Thomson
Cllr Mrs Gill Emmerton	Cllr Richard Wagner
Cllr Norman Harris	

**PART ONE - IN PUBLIC**

[All references to items refer to the agenda for the meeting]

**52/11 APOLOGIES FOR ABSENCE [Item 1]**

Apologies for absence were received from Mrs Frances King, Cllr Stephen Bramhall, Cllr Brian Cowle and Cllr Mrs Anna Tarrant. Cllr Richard Wagner substituted for Cllr Cowle.

**53/11 MINUTES OF THE PREVIOUS MEETINGS – 19 SEPTEMBER 2011 [Item 2]**

The minutes were agreed as an accurate record of the previous meeting.

**54/11 DECLARATIONS OF INTEREST [Item 3]**

Mrs Kay Hammond declared a personal interest in Item 7 (Local Prevention Framework) by virtue of her being a member of Surrey Care Trust.

**55/11 PETITIONS [Item 4]**

**(a) Vernon Walk, Tadworth**

A petition was presented by Mr Clive Nelson, signed by 115 residents, requesting improvements to the highway in Vernon Walk.

The Local Committee **NOTED** the response of the Area Team Manager.

(b) **Outwood Lane, Kingswood/Chipstead**

A petition was received from Ms Christine Swaden, signed by 120 residents, requesting repairs to the road surface in Outwood Lane.

The Local Committee **NOTED** the response of the Area Team Manager.

56/11 **FORMAL PUBLIC QUESTIONS [Item 5]**

None.

57/11 **FORMAL MEMBER QUESTIONS [Item 6]**

None.

58/11 **LOCAL PREVENTION FRAMEWORK [Item 7]**

Mrs Kay Hammond declared a personal interest in this item by virtue of her being a member of Surrey Care Trust.

The Head of 14-19 Commissioning presented the report.

During discussion by the Committee, the following points were raised:

- Members wished to know when the decision regarding contracts for centre-based youth work would be taken. The Head of 14-19 Commissioning informed the Committee that this decision would be taken by the Cabinet on 20 December 2011.

The Local Committee **AGREED** to award a contract for a twelve month period, subject to Cabinet approval of the Local Prevention Framework on 20 December 2011 to the following provider:

Surrey Youth Consortium for 100% of the contract value of £171,000.

59/11 **LONDON TO PARIS CYCLE ROUTE [Item 8]**

The Area Team Manager presented the report.

During discussion by the Committee, the following key points were raised:

- Concerns were made that the path was wide enough to accommodate cyclists and pedestrians, and that the surface was adequate for cyclists. The Area Team Manager informed Members that the route had been selected by the County

Council's Cycling Officer, and that funding had been provided for maintenance by the Safer Travel Team. The signage would come from the signing budget.

- Members wished to know whether agreement had been reached with Skanska to place signs on lighting columns. The Area Team Manager reported that Surrey County Council was working in partnership with Skanska to ensure that the signs could be put up.
- Concerns were raised that the route used a tunnel under the railway line in Horley which cyclists were not permitted to use. The Area Team Manager agreed to follow up this point with the Cycling Officer.

The Local Committee **NOTED** the report for information.

60/11 **FRENCHES ROAD, REDHILL – EXPERIMENTAL SUSPENSION OF BUS GATE [Item 9]**

The Area Team Manager presented the report.

During discussion by the Committee the following key points were raised:

- Members noted that the bus gate had been an ongoing problem for the last four to five years, and that many residents were unhappy with the disruption it caused. It was also noted that the emergency services were in favour of the removal because of the impact on response times.
- Concerns were raised regarding consultation with residents, monitoring and funding. The Area Team Manager informed Members that monitoring of traffic flows would be carried out, and that consultation formed part of the actions required.

The Local Committee **AGREED** that:

- (i) That the bus gate at the northern end of Frenches Road is suspended for a maximum period of 18 months.
- (ii) To authorise the advertisement and introduction of an experimental Traffic Regulation Order under Sections 9 and 10 of the Road Traffic Regulation Act 1984, the effects of which will be to suspend the Surrey County Council (Frenches Road, Redhill) (Prohibition of Driving) Order 2005 on an experimental basis.
- (iii) That officers submit a further report to the Local Committee to seek a decision on whether to make the experiment permanent or to reinstate the existing closure.

61/11 **NUTFIELD ROAD, MERSTHAM – AMENDMENT TO SPEED LIMIT [Item 10]**

The Area Team Manager presented the report.

During discussion by the Committee, the following key points were raised:

- Members noted that the width restriction point had been damaged by HGVs attempting to negotiate it, and it required repairing. The Area Team Manager reported that he had been in contact with Transportation Development Control regarding this, and that the width restriction point would be repaired using funding from the Watercolour development.

The Local Committee **AGREED** that:

- (i) That the speed limit in Nutfield Road/Nutfield Marsh Road between the Borough boundary and the width restriction point be changed to 40mph.
- (ii) To authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effects of which will be to implement the proposed speed limit change, and subject to no objections being upheld, the Order be made, and;
- (iii) To authorise delegation of authority to the Area Team Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member, to resolve any objections received in connection with the proposals.

62/11 **HIGHWAYS SCHEMES PROGRESS REPORT [Item 11]**

The Area Team Manager presented the report.

During discussion by the Committee, the following key points were raised:

- Concerns were raised regarding Holly Lane and Mellow Close, Banstead, and Markedge Lane, Chipstead, which the Area Team Manager agreed to follow up.
- Members asked when the waiting restrictions agreed under the Banstead and Southern Villages Parking Review were likely to be implemented. The Area Team Manager agreed to follow this up with the Parking Strategy and Implementation Team Manager.
- Discussion took place regarding the works being carried out on the A217 by Sutton and East Surrey Water Company. It was noted that although the works had been completed, concerns

were raised regarding the reinstatement, particularly at the Tadworth Roundabout. The Area Team Manager informed Members that he would take up these points and reported that utility companies had an agreement with Surrey County Council to guarantee reinstatement to SCC standards.

- Members wished to know when microasphalt works would take place in Raglan Road, Reigate and Radstock Way, Merstham. The Area Team Manager reported that the works had been deferred until next year as temperatures were now too low to carry out the works. Local structural repairs were required first and these could be carried out currently.

The Local Committee **NOTED** the report for information.

63/11 **LOCAL SUSTAINABLE TRANSPORT FUND [Item 12]**

The Area Team Manager presented the report.

The Committee **AGREED**:

- (i) To set up a Task Group to continue to steer the development of the Local Sustainable Transport Fund from late January 2012 so that an agreed programme is in place by June 2012.
- (ii) That the following Members form the Task Group: Dr Zully Grant-Duff (Chairman); Dr Lynne Hack; Mrs Frances King; Cllr Mrs Natalie Bramhall; Cllr Mark Brunt.

64/11 **REPORT ON SURREY COUNTY COUNCIL TRADING STANDARDS SERVICE [Item 13]**

The Community Protection Manager presented the report.

During discussion by the Committee, the following key points were raised:

- Members wished to know whether No Cold Calling Zones (NCCZs) had been superseded by the “Super Sticker” scheme. The Community Protection Manager responded that whilst the existing NCCZs would continue, the Super Sticker scheme created mini zones for each house. One of the difficulties with NCCZs was that evidence of a problem with cold calling in a specific area was required, meaning that the whole county could not be targeted.
- Clarification was sought regarding the status of schemes such as Check A Trade and Which? Local in comparison with the County Council’s Buy With Confidence (BWC) scheme. The Community Protection Manager informed Members that Check A Trade is a private sector, recommendation scheme which is expensive for

traders to join and does not involve the same level of checks as BWC. Which? Local works in partnership with BWC and advertises companies accredited by BWC.

- Members raised concerns regarding rapid action and asked whether there was one number for residents to phone. The Community Protection Manager explained that Trading Standards operates a direct business advice line three days a week and there were plans for the Contact Centre to provide cover for five days a week instead. Consumer Direct provides a regional service five days a week to residents, providing consumer advice, and the Police should be contacted out of hours. A referral protocol with the Police operates to ensure a rapid response, and Trading Standards works closely with the Police. Local residents were asked to contact Consumer Direct in the first instance and both Consumer Direct and the Police had a referral process to ensure that where appropriate the information was passed quickly to Trading Standards.
- Members sought further information regarding Consumer Direct. The Community Protection Manager informed the Committee that whilst the service is currently operated by the Office of Fair Trading, from April 2012, it would be provided by the National Citizens Advice Bureau (CAB) with funding from the Government. Assurance was given that this was a national service, provided by a network of regional call centres, with trained employed staff. It would not be dependent upon local resources and will not be dependent on local CAB branches.
- Clarification was sought regarding the percentages for underage alcohol sales on page 38 of the report submitted. The Community Protection Manager explained that this was a percentage of the times that an underage test purchaser had been sold alcohol.
- Concerns were raised that people with disabilities sometimes found it difficult to contact Trading Standards, and that the general public and businesses were confused over which number to use. The Community Protection Manager acknowledged that this was an issue and that work to address this was taking place. It was noted that Consumer Direct was intended as the “front door” for the public to use, and that Trading Standards no longer provided consumer advice for residents as this type of advice was now provided by Consumer Direct
- Members reported problems whereby adults were purchasing alcohol on behalf of young people, who were then gathering and drinking in the street. The Community Protection Manager informed Members that such “proxy sales” were a matter for Trading Standards and the Police, and that whilst it was an offence, it was very difficult to prove. Trading Standards work in partnership with the Police and local businesses to address the issue, and there had been some successful prosecutions for proxy sales elsewhere in the country.
- Members noted that Trading Standards used to undertake proactive work around rogue traders such as the “House of

Horrors”. The Community Protection Manager reported that it was no longer possible to carry out the “House of Horrors” work due to resource limitations, but that the service did look at feedback and complaints data from the public as well as proactively looking for intelligence to identify potential problems and worked on national and regional projects. Recent examples included work with the Food Standards Agency and projects on product safety and imported products.

- Members wished to know what the penalties were for shops selling fake alcohol. The Community Protection Manager informed the Committee that a number of prosecutions were underway for selling fake alcohol. There was also the possibility of penalties under Licensing laws if the licensee was found not to be a “fit and proper person” to hold a license. It was also noted that a number of licensing reviews had been undertaken where premises were found to have made underage sales of alcohol.
- Concerns were raised regarding the accuracy of weighbridges and Members wished to know whether monitoring took place. The Community Protection Manager informed Members that a project to improve the accuracy of weighbridges began two years ago. In many cases, the poor accuracy was due to poor maintenance and debris preventing accurate readings. As a result of this project, results and accuracy had improved in the most recent round of testing. This was acknowledged to be an important issue.

The Local Committee **NOTED** the report for information.

65/11 **REVISIONS TO LOCAL FINANCIAL PROTOCOL**  
**[Item 14]**

The Community Partnerships Team Manager presented the report.

The Local Committee **AGREED** that the Local Financial Protocol be amended to enable the Community Partnerships Team Manager and Community Partnerships Team Leader (East) to approve delegated revenue and capital allocations up to and including £1,000 under the revised delegated powers.

66/11 **LOCAL COMMITTEE FUNDING [Item 15]**

The Local Committee:

- (i) **AGREED** the following items submitted for funding from 2011/12 Local Committee delegated revenue budget totalling £6,000:
  1. Pubwatch Ping Pong £3,000
  2. Reigate and Banstead Citizens Advice Bureau £3,000\*
- (ii) **AGREED** the following items submitted for funding from 2011/12 Local Committee capital budget totalling £25,000:

[www.surreycc.gov.uk/reigateandbanstead](http://www.surreycc.gov.uk/reigateandbanstead)

1. Banstead District Guide Headquarters £25,000

(ii) **NOTED** the items the items submitted from 2011/12 Local Committee delegated revenue budget totalling £4,990 agreed under delegated powers in accordance with the Local Financial Protocol:

1.	Home Start Volunteer Training	£1,000
2.	Provision of Salt/Grit Bin, Green Lane, Kingswood	£1,000
3.	Lower Kingswood Diamond Jubilee Celebration	£150
4.	Lower Kingswood Residents Association (reallocation)	£610
5.	The Chipstead Olympics	£1,000
6.	Home Start East Surrey	£100
7.	Horley Diamond Jubilee Funday	£1,000
8.	Banstead Festive Lights	£740

[\*payment is subject to further information being received by the Community Partnerships Team Manager.]

67/11 **CABINET FORWARD PLAN [Item 16]**

The Local Committee **NOTED** the report.

68/11 **LOCAL COMMITTEE FORWARD PLAN [Item 17]**

The Local Committee:

- (i) **NOTED** the report.
- (ii) **AGREED** the meeting dates for 2012/13 as set out in the report submitted.

**[Meeting Ended: 4.35pm]**

**Chairman**

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